

Ad Hoc Concept & Design Committee Notes – 4/12/16 3:00 PM

Present: Kim Appleby, Tori Manzi, Kristin Collins, Bob Williams, Beth Fisher, Joanne Richards, Marianne Doyle, Rich Barratt, Jerry White, Sherry Moody and Ron Lamarre (via telephone)

Kim thanked committee members for attending and presenting at various select-board meetings over the past month. She reported the Rockland City Council voted 4-0 to change the school's zoning. The committee discussed potential assessment implications to sending districts for the debt service payment for the school. The committee asked Sherry to prepare a projected budget for the new building for discussion at the next meeting if possible.

Beth handed out a document on program standards for the programming discussion. She explained the document outlines our program offerings plus offerings state-wide. There is also a document online at the DOE website that gives a list of programs at each CTE school in Maine. Beth advised that a student survey must be done prior to adding a new program(s). Kristin shared two areas that jobs are in demand and available are business and technology. Beth would like to see the Bridge Program offered on-site as an MCST program. The committee discussed current programming and Marianne shared some Department of Labor statistics about major employers in our area. Beth discussed potential program offerings such as plumbing, electrical and HVAC. She also mentioned recruitment issues with these programs and long-term viability. Beth explained the certification requirements for teachers in some programs and how they must have appropriate Maine licenses. Kristin asked about potentially sharing Camden's business program with MCST students. Beth explained that in order to do this, the teacher must be CTE certified, the course is offered for 350 hours and the teacher is under Beth's supervision. Other students in the region must also have access to the course.

The committee discussed a survey of programs and what potential careers could be the result. Programs on the survey: 1. Business/Financial/Marketing, 2. Computer Repairs/Installation, 3. Plumbing/HVAC, 4. Electrical, 5. Network/Network Management, 6. Computer Information Services, and 7. Law Enforcement. Ron advised 16 existing programs are planned for in the new facility with the addition of Business/Marketing. Current enrollment is 315 students with the new building being able to handle 500 students. Sherry had estimated 25% more capacity plus Business/Marketing added puts the new enrollment at 460 students. Adding an HVAC program would increase enrollments by 30 students. Ron advised if you used state mandated figures for these programs, you would need a 97,000 sq foot facility. So far, we have talked about a 90,000 sq foot building. Kristin asked about AP courses being offered and if we would have capability or capacity in the new facility. She asked Ron how many programs we can add. Ron can't envision more than 500 students so he thought we should be offering 17 of the best programs that fit the region. Program offerings are costly due to equipment and must be at least one year long due to state requirements. Ron advised spaces can be designed to teach more than one program (but not Electrical/HVAC/plumbing). A facility can be built with a flexible design capable of 20 programs with only 16 running at a time. He felt 17 programs would support 500 students. Beth explained that many programs must be two year offerings to meet certification requirements. The enrollments also change from year one to year two due to attrition. She wants to see every other day classes with 1st year students one day and 2nd year students the second day. Ron discussed waiting lists

and designing programs for less than 16 students. Some programs always have a 16 student capacity but others do not. He asked if a program should be designed for 10 students if that is how many students typically take the course. Beth advised we are still paying for full time staff and extra space may be needed if the program expands. She thought a teacher from a sending school might teach Intro to Technology. Kristin felt there are part-time teachers at CHRHS who might work part-time at MCST. The committee discussed whether students can take all academics at MCST and the fact that sending schools don't want their students taking academics at MCST due to loss of subsidy dollars. Ron felt the important things to decide are how many students will be served and every other day programming. The committee wants to look at historical enrollment for the past five years for each program. Also, the committee wants the maximum number of students that are served in each program.

Student survey:

- Grades 7 – 10
- Google survey to parents, also
- Keep the survey simple
- Ask students to rate programs not offered
- When will the survey go out?

Kim will draft the survey and email to the committee. The final version will be discussed at the next committee meeting on April 27th at 4:00 PM. The committee decided to invite the neighbors to a meeting on May 10th at 6:30 PM. The Concept & Design Committee will meet beginning at 4:30 PM. Refreshments to be served to the neighbors.

The meeting adjourned at 5:00 PM.